



815 W. Douglas Road, Lot 167, Mishawaka, IN 46545
(574) 272-9933

COMMUNITY OFFICE USE ONLY

Homesite # : _____		Estimated Move-In Cost: _____		CORPORATE OFFICE ONLY:	
Type of Homesite:	<input type="checkbox"/> Required Security Deposit	\$ _____	<input type="checkbox"/> 1st Applicant Score	_____	
<input type="checkbox"/> Private Re-Sale	<input type="checkbox"/> Homesite Rent	\$ _____	<input type="checkbox"/> 2nd Applicant Score	_____	
<input type="checkbox"/> Community Owned Purchase	<input type="checkbox"/> MH Rental Unit	\$ _____	<input type="checkbox"/> Co-Signer Score:	_____	
Cash Sale \$ _____	<input type="checkbox"/> COS Downpayment	\$ _____			
Contract of Sale \$ _____	<input type="checkbox"/> Other Fees	\$ _____			
<input type="checkbox"/> Community Owned Rental			DECISION: _____		
<input type="checkbox"/> Vacant Lot Bringing Home In	Total Due	\$ _____	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> CONDITIONAL		
Non-Refundable Application Fee:					
<input type="checkbox"/> \$25.00 Per Applicant		Requested Move-In Date: _____			

APPLICANT INFORMATION

TODAY'S DATE		PLEASE PRINT CLEARLY TO AVOID DELAYS IN PROCESSING			
FIRST NAME		MIDDLE INITIAL	LAST NAME		SOCIAL SECURITY NUMBER
FIRST NAME		MIDDLE INITIAL	LAST NAME		DATE OF BIRTH
					MONTH DAY YEAR
					- - -
IF YOU HAVE USED OTHER NAMES IN THE PAST PLEASE INDICATE:					
FIRST NAME		LAST NAME		DRIVER'S LICENSE # AND STATE	
				CONTACT NUMBERS:	
				HOME:	
				CELL:	

EMAIL ADDRESS: _____

APPLICANT RESIDENCE HISTORY

(ALL APPLICANTS MUST PROVIDE AT LEAST 7 YEARS OF HISTORY)

A: CURRENT ADDRESS: (DO NOT USE P.O. BOXES)

STREET #:	STREET NAME:	UNIT#:	CITY:	STATE:	ZIP CODE:
LENGTH OF TIME AT THIS ADDRESS:	YRS: MOS:	MONTHLY MORTGAGE AMOUNT:	\$ _____	MONTHLY RENT AMOUNT:	\$ _____
NAME OF LANDLORD OR MORTGAGE HOLDER:				PHONE NUMBER:	
REASON FOR LEAVING:					

B: PREVIOUS ADDRESS: (DO NOT USE P.O. BOXES)

STREET #:	STREET NAME:	UNIT#:	CITY:	STATE:	ZIP CODE:
LENGTH OF TIME AT THIS ADDRESS:	YRS: MOS:	MONTHLY MORTGAGE AMOUNT:	\$ _____	MONTHLY RENT AMOUNT:	\$ _____
NAME OF LANDLORD OR MORTGAGE HOLDER:				PHONE NUMBER:	
REASON FOR LEAVING:					

C: PREVIOUS ADDRESS: (DO NOT USE P.O. BOXES)

STREET #:	STREET NAME:	UNIT#:	CITY:	STATE:	ZIP CODE:
LENGTH OF TIME AT THIS ADDRESS:	YRS: MOS:	MONTHLY MORTGAGE AMOUNT:	\$ _____	MONTHLY RENT AMOUNT:	\$ _____
NAME OF LANDLORD OR MORTGAGE HOLDER:				PHONE NUMBER:	
REASON FOR LEAVING:					

APPLICANT EMPLOYMENT INFORMATION

PRESENT STATUS: ☐ Full-Time ☐ Part-Time ☐ Retired ☐ Student ☐ Unemployed ☐ Other Explain:

EMPLOYED BY:	EMPLOYER'S ADDRESS:	POSITION:	HOW LONG:
SUPERVISOR'S NAME:	PHONE NUMBER:	PRESENT INCOME:	OTHER INCOME:
		MONTHLY: \$	MONTHLY: \$
IF RETIRED OR DISABLED, INCOME:			
MONTHLY: \$			

APPLICANT BACKGROUND INFORMATION

IF YOU ANSWER YES TO ANY QUESTIONS BELOW PLEASE EXPLAIN USING BACK SIDE OF APPLICATION IF NECESSARY	
HAVE YOU EVER BEEN CONVICTED OF A FELONY?	<input type="radio"/> NO <input type="radio"/> YES
ARE YOU REQUIRED TO REGISTER UNDER THE SEX OFFENDER REGISTRATION ACT OF ANY STATE?	<input type="radio"/> NO <input type="radio"/> YES IF YES, WHAT STATE?
HAVE YOU EVER HAD A COLLECTION FILED AGAINST YOU?	<input type="radio"/> NO <input type="radio"/> YES
HAVE YOU EVER HAD A LEGAL JUDGMENT FILED AGAINST YOU?	<input type="radio"/> NO <input type="radio"/> YES
HAVE YOU EVER HAD A BANKRUPTCY?	<input type="radio"/> NO <input type="radio"/> YES
HAVE YOU EVER BEEN EVICTED?	<input type="radio"/> NO <input type="radio"/> YES

☐ CO-APPLICANT OR ☐ CO-SIGNER INFORMATION

(PLEASE PRINT CLEARLY - TO AVOID DELAYS IN PROCESSING)

FIRST NAME	MIDDLE INITIAL	LAST NAME	SOCIAL SECURITY NUMBER
FIRST NAME	MIDDLE INITIAL	LAST NAME	DATE OF BIRTH
			MONTH DAY YEAR

IF YOU HAVE USED OTHER NAMES IN THE PAST PLEASE INDICATE:

FIRST NAME	LAST NAME	DRIVER'S LICENSE # AND STATE	CONTACT NUMBERS:
			HOME:
			CELL:

☐ CO-APPLICANT OR ☐ CO-SIGNER RESIDENCE HISTORY

(ALL APPLICANTS MUST PROVIDE AT LEAST 7 YEARS OF HISTORY)

A: CURRENT ADDRESS: (DO NOT USE P.O. BOXES)

STREET #:	STREET NAME:	UNIT#:	CITY:	STATE:	ZIP CODE:
LENGTH OF TIME AT THIS ADDRESS:	YRS: MOS:	MONTHLY MORTGAGE AMOUNT:	\$	MONTHLY RENT AMOUNT:	\$
NAME OF LANDLORD OR MORTGAGE HOLDER:				PHONE NUMBER:	
REASON FOR LEAVING:					

B: PREVIOUS ADDRESS: (DO NOT USE P.O. BOXES)

STREET #:	STREET NAME:	UNIT#:	CITY:	STATE:	ZIP CODE:
LENGTH OF TIME AT THIS ADDRESS:	YRS: MOS:	MONTHLY MORTGAGE AMOUNT:	\$	MONTHLY RENT AMOUNT:	\$
NAME OF LANDLORD OR MORTGAGE HOLDER:				PHONE NUMBER:	
REASON FOR LEAVING:					

C: PREVIOUS ADDRESS: (DO NOT USE P.O. BOXES)

STREET #:	STREET NAME:	UNIT#:	CITY:	STATE:	ZIP CODE:
LENGTH OF TIME AT THIS ADDRESS:	YRS: MOS:	MONTHLY MORTGAGE AMOUNT:	\$	MONTHLY RENT AMOUNT:	\$
NAME OF LANDLORD OR MORTGAGE HOLDER:				PHONE NUMBER:	
REASON FOR LEAVING:					

<input type="checkbox"/> CO-APPLICANT OR <input type="checkbox"/> CO-SIGNER EMPLOYMENT INFORMATION				
PRESENT STATUS: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Retired <input type="checkbox"/> Student <input type="checkbox"/> Unemployed <input type="checkbox"/> Other Explain:				
EMPLOYED BY:	EMPLOYER'S ADDRESS:		POSITION:	HOW LONG:
SUPERVISOR'S NAME:	PHONE NUMBER:	PRESENT INCOME:	OTHER INCOME:	IF RETIRED OR DISABLED, INCOME:
		MONTHLY: \$	MONTHLY: \$	MONTHLY: \$
<input type="checkbox"/> CO-APPLICANT OR <input type="checkbox"/> CO-SIGNER BACKGROUND INFORMATION				
			IF YOU ANSWER YES TO ANY QUESTIONS BELOW PLEASE EXPLAIN USING BACK SIDE OF APPLICATION IF NECESSARY	
HAVE YOU EVER BEEN CONVICTED OF A FELONY?	<input type="radio"/> NO	<input type="radio"/> YES		
ARE YOU REQUIRED TO REGISTER UNDER THE SEX OFFENDER REGISTRATION ACT OF ANY STATE?	<input type="radio"/> NO	<input type="radio"/> YES	IF YES, WHAT STATE?	
HAVE YOU EVER HAD A COLLECTION FILED AGAINST YOU?	<input type="radio"/> NO	<input type="radio"/> YES		
HAVE YOU EVER HAD A LEGAL JUDGMENT FILED AGAINST YOU?	<input type="radio"/> NO	<input type="radio"/> YES		
HAVE YOU EVER HAD A BANKRUPTCY?	<input type="radio"/> NO	<input type="radio"/> YES		
HAVE YOU EVER BEEN EVICTED?	<input type="radio"/> NO	<input type="radio"/> YES		
OCCUPANCY INFORMATION				
NUMBER OF PEOPLE WHO WILL OCCUPY HOME:	ADULTS (OVER 18):		CHILDREN (0 THRU 18):	
NAME(S) OF CHILDREN RESIDING IN HOME:				
FULL NAME:			DATE OF BIRTH:	
FULL NAME:			DATE OF BIRTH:	
FULL NAME:			DATE OF BIRTH:	
FULL NAME:			DATE OF BIRTH:	
FULL NAME:			DATE OF BIRTH:	
EMERGENCY CONTACT INFORMATION				
PERSON TO CONTACT IN CASE OF EMERGENCY (AN INDIVIDUAL WHO WILL NOT BE RESIDING IN HOME):				
NAME:		PHONE NUMBER:		
ADDRESS:				
RELATIONSHIP:				
VEHICLE INFORMATION				
MAKE / MODEL:	YEAR:	COLOR:	TAG NO:	
MAKE / MODEL	YEAR:	COLOR:	TAG NO:	
MAKE / MODEL	YEAR:	COLOR:	TAG NO:	
MANUFACTURED HOME INFORMATION				
MANUFACTURER:		MODEL:		
YEAR:	SIZE:	VIN:		
LENDING INSTITUTION:		AMOUNT OF MONTHLY MORTGAGE PAYMENT:		
INSURANCE COMPANY:		POLICY #:		
ARE YOU THE REGISTERED OWNER OF THIS HOME? <input type="radio"/> YES / <input type="radio"/> NO IF NO, NAME OF REGISTERED OWNER OF HOME:				

DOMESTICATED PETS

All pets must be approved by management prior to moving into Lake Shore Estates MHC, LLC. Farm and animals not allowed. Any misrepresentation on this form is cause for eviction from Lake Shore Estates MHC, LLC. Any of the following will also be most exotic cause for disposal of pet(s) or eviction from the community:

1. Distribution of litters within the park without prior approval from management.
2. Failure to keep pet(s) leashed at all times (day and night); leash not to exceed 10 feet.
3. Failure to clean up after pet.
4. Barking dogs, howling cats or loud noise produced by any other type pet disturbing neighbors.
5. Failure to register existing pets and any pet secured after this date.

PLEASE LIST ALL PETS:

TYPE	BREED	COLOR	AGE	MALE OR FEMALE	WEIGHT	SPAYED?

ACKNOWLEDGMENT

This application must be completed and signed by all adults who will occupy the home on the homesite listed above. Incomplete applications will not be processed. Please allow ample time for information to be verified and for management to complete a background search. Management will notify applicant(s) of status of application. By signing this application, the applicant(s) recognizes that Lake Shore Estates MHC, LLC management may investigate the information supplied by the person(s) above and a full disclosure of pertinent facts may be made to management. I/We hereby affirm that the information provided on this application is true and correct to the best of my/our knowledge, information and belief, and that there will be no one living in the home described above other than those named herein. I understand that this application will be considered incomplete unless signed, dated and accompanied by non-refundable application fee, proof of identity and proof of income. I/We hereby authorize Lake Shore Estates MHC, LLC to obtain any information and consumer report it deems desirable in the processing of my/our application, including but not limited to credit reports, civil reports, and/or criminal actions, rental history, employment salary/details, police and vehicle records, and any other relevant information. Furthermore, I/we release Lake Shore Estates MHC, LLC, its employees and agents from all liability for any damage whatsoever incurred in furnishing or obtaining such information. I/we agree to pay a non-refundable application fee retained by Lake Shore Estates MHC, LLC as the agreed compensation for credit investigation, processing and verification of the application information, other expenses and/or loss of rent, and Lake Shore Estates MHC, LLC shall have no further obligation to applicant. I/whereby waive any claims for damages as result of non-acceptance of this application, which Lake Shore Estates MHC, LLC may reject. I/we further understand that if my/our application is approved as a resident(s) of this community, all rental activity including but not limited to: late and delinquent payments, NSF checks, collections/judgments, rule violation, damages, abandonment and eviction, will be submitted to a national reporting agency to be permanently recorded and accessible to any subscriber.

X

Applicant Signature

Date

Printed Name of Applicant

X

Co-Applicant Signature

Date

Printed Name of Co-Applicant

X

Co-Signer Signature

Date

Printed Name of Co-Signer

HOW DID YOU HEAR ABOUT LAKE SHORE ESTATES? _____

COMMUNITY MANAGER USE ONLY

- ☐ - Application Fee Received
☐ - Proof of Identity Received/Copy for File

- ☐ - Proof of Income Received/Copy for File
☐ - Personal Interview Conducted

APPLICANT'S PRESENT LANDLORD

PERSON TALKED TO: _____ TITLE: _____ DATE CALLED: _____

HOW LONG HAS HE/SHE RESIDED AT PRESENT ADDRESS? _____ DOES HE/SHE PAY RENT ON TIME? _____

REPEATED VIOLATIONS? _____

COMMENTS: _____

APPLICANT'S PREVIOUS LANDLORD

PERSON TALKED TO: _____ TITLE: _____ DATE CALLED: _____

HOW LONG HAS HE/SHE RESIDED AT PRESENT ADDRESS? _____ DOES HE/SHE PAY RENT ON TIME? _____

REPEATED VIOLATIONS? _____

COMMENTS: _____

APPLICANT'S EMPLOYER

COMPANY NAME: _____ DATE CALLED: _____

PERSON TALKED TO: _____ TITLE: _____ HOW LONG EMPLOYED? _____

OCCUPATION: _____ GROSS MONTHLY INCOME: _____

COMMENTS: _____

CO-APPLICANT'S PRESENT LANDLORD

PERSON TALKED TO: _____ TITLE: _____ DATE CALLED: _____

HOW LONG HAS HE/SHE RESIDED AT PRESENT ADDRESS? _____ DOES HE/SHE PAY RENT ON TIME? _____

REPEATED VIOLATIONS? _____

COMMENTS: _____

CO-APPLICANT'S PREVIOUS LANDLORD

PERSON TALKED TO: _____ TITLE: _____ DATE CALLED: _____

HOW LONG HAS HE/SHE RESIDED AT PRESENT ADDRESS? _____ DOES HE/SHE PAY RENT ON TIME? _____

REPEATED VIOLATIONS? _____

COMMENTS: _____

CO-APPLICANT'S EMPLOYER

COMPANY NAME: _____ DATE CALLED: _____

PERSON TALKED TO: _____ TITLE: _____ HOW LONG EMPLOYED? _____

OCCUPATION: _____ GROSS MONTHLY INCOME: _____

COMMENTS: _____

COMPLETE BELOW FOR APPROVED APPLICATIONS ONLY

- ☐ - Make sure the homesite is the proper size for the home.
☐ - Collect the security deposit and 1st month's rent.
☐ - Review lease and community guidelines with resident upon signing.
- ☐ - Copy of title and bank loan.
☐ - Copy of homeowners or renters insurance.
☐ - Send copy of lease to corporate office for non-Managed America communities.